

# **Part 4.3**

# **Planning Committee**

# Planning Committee

The Council has established one Planning Committee.

The purpose of the Committee is to consider all planning applications not dealt with by officers using delegated powers.

These Rules detail the membership of the Committee and what the roles and responsibilities of the Committee are.

## **1. Membership**

- 1.1. The Committee shall comprise 19 Councillors all of whom shall have undertaken relevant training.
- 1.2. The Committee shall be politically balanced.

## **2. Substitutions**

- 2.1. Named substitutes. Substitutes must have completed relevant training.
- 2.2. Political groups may nominate their own members to the pool in accordance with the proportionalities in force at the time and may vary their nominees as and when required subject to the training requirements referred to.

## **3. Chairmanship**

- 3.1. Term of office will be one year.
- 3.2. Annual Council shall appoint the Chair and Vice Chair of the committee.
- 3.3. Any in-year vacancies shall be elected/appointed by the committee at an ordinary meeting of the committee.

## **4. Quorum**

- 4.1. The quorum shall be 7 voting members (including those acting as substitute members).

## **5. Terms of Reference**

- 5.1. To exercise the Council's functions relating to town and country planning and development management in relation to all planning applications that are not dealt with by officers using delegated powers.

## **6. Meetings of Committee**

- 6.1. The committee will be scheduled to meet on a monthly basis, with dates included within the Municipal Timetable approved by Full Council.
- 6.2. Extraordinary (Special) meetings of the committee may be called by the Proper Officer, in consultation with the Chair of the committee (or in their absence the Vice Chair), subject to the normal provisions under the Local Government Act 1972 (as amended) and the Council's Constitution.
- 6.3. The Council's agreed Planning Public Participation Policy will apply to the committee.

**End of Planning Committee**

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